

## **Project in Site Management**

- Assist client with the arrangements of Investigators' Meetings.
- Assist the client to set up Site Initiation Meetings for multiple sites.
- Ongoing training of site staff in ICH GCP and study procedures.
- Supporting site staff on protocol specific issues.
- Maintaining and refining site work processes.
- Equipping sites.
- Ensuring quality.
- Ensuring Rapid Data Flow.
- Ensuring effective communication and work processes.
- Motivating site staff and maintaining commitment.
- Laboratory liaison and logistics.
- IP handling and accountability.
- Preparing for monitoring visits.